



**Scadding Court Community Centre Inc. Board Meeting  
via Zoom  
November 29, 2022**

**Present:**

*Board:* Doug Lowry, Mona Eldardiry, Coreen Gittens, Donna Alleyne, Alex Liang' Stephen Lane

*Staff:* Nora Cottrill, Brenda Morse, Herman Ellis, Katie McLeod, Sanjay Sarkar, B'Jamiin Melamad-Turkish, Ayaa Mohamad

**Regrets:** Stephanie Donaldson, Alfred Adjetey, Nicholas Austin, Peggy Poon, Terrence Liu, Jasjit Sangha, Chatreuse Noutelie

**1. Call To Order**

Doug Lowry called the meeting to order at 6: 15 p.m.

**2. Land Acknowledgement**

Doug Lowry read the Land Acknowledgement for the City of Toronto:

We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.

**3. Declaration of Conflicts of Interest**

None declared

**4. Approval of Last Minutes**

A motion was moved to jointly approve the minutes of the 2022-11-08 SCCC INC Board Meeting and 2022-11-08 Scadding Court Community Centre Board of Management Meeting

Moved by: Alex Liang

Seconded by: Donna Alleyne

Motion Carried

**5. Treasurer and Finance Report**

Herman, Alex, Doug, and Sanjay presented.

INC

The team has worked hard to get the financials reconciled. Alex explained the process of auditors, and as of right now the process is almost there. It has taken longer as we are behind in the process, and we will all review it and get to a monthly snap shot and an entire year's budget. Getting caught up is helpful for planning as it provides a base for us, a foundation to move to the future.

Registered  
Charity  
Tax Number  
119142115RR00010515353



Year-to-date is currently a surplus. Herman, Sanjay and Alex discussed the surplus is likely to be a zero this year. Any surplus would apply to next year's salaries, if there were one. The current month shows several adjustments and corrections so focus on the YTD. It shows we are budgeting for net "0". Any surplus will be utilized for the future. The board will have access to statements in advance of the meeting, always the goal and the plan. Herman reminded members they can review the statements at any time and set up meetings to discuss them. Just call and he will set it up with finance.

Q: Donna –surplus should be zero? If surplus is closer to or if it is way more than zero will it have an impact on future moneys to funders?

A: Herman indicated it is complicated and we try to spend all dollars from funders as we don't want to spend it back but to use it as much as we can. Getting in to a pattern of sending it back can lead to funders saying we don't need as much in the future.

Alex added that we are Non-profit so we aren't trying to make money but to spend it in the community, so it makes sense that we pay attention to how we are spending it and on what. At times it is ok to have more and save it for something else, like other programs, so we build a reserve.

Herman talked about reserves and places that we may want to save for i.e.: we get a new building but may need office furniture and it may not be covered by the city, so as an organization we can look to the future and move our surplus there. It would become a policy and it would show funders we are saving money for our future for our building or other priorities. That is what a Reserve Policy is for.

Alex shared we may also have a reserve for contingencies. If, for example, the organization folded we would have money to use. There is always a policy behind a reserve. We will present this information in the future to you, the board, to show how we raise money, and where it can go.

Herman stated Scadding has a reserve and we need policies to access funding.

Alex indicated it is a balance to spend on programs but we need to set some aside and referenced covid, as we didn't see it coming and a reserve helped us through. Many businesses close down, because they didn't have a balance that could allow them to wait it out.

A motion was moved to adopt Oct 2022 Inc:

Moved by: Alex Liang

Seconded by: Coreen Gittens      Motion Carried

## **6. Executive Director's Report**

Herman Ellis Jr reported.

I will present a brief report tonight.

We have been trying to catch up on our finances and I am feeling comfortable and confident on that task. We are 90% caught up in what should be completed this time of year. Incorporated statements from auditor are expected and we hoped we would have had them tonight, but you will get an email with those statements and a motion to approve so we can have them signed and send them to our funders, and the City of Toronto. It is challenging without them. Thanks to Sanjay and the finance team over the past few months to get us this close. We will be caught up by the end of the year and be able to do our 2023 budget.

During the time since we met, we had a conversation with a committee around rock climbing and are waiting for final info to decide on whether to include the rock-climbing wall in future budgets or wait for the development of a new building. We will be having a high-level meeting with the city and include the rock-climbing wall and gauge reactions. If they think we can include a wall in the new building – great! Then if we can't and the building won't happen for ten years, then we may think of doing it on our own.

Through APNLC and us, we were awarded funds to build a gallery in the back (Gallery 707) but because of the pandemic, Councillor changes and elections, it has delayed our projection somewhat. I am noting this for the minutes as funders want to know it is still on our agenda. The city has forwarded funding towards this, and the previous Councillor was interested. We will reach out to our new Councillor to talk to her about Gallery 707.

I want to talk about a holiday celebration for 2022 for the staff. We thought we could do a big event out somewhere together but that has changed so we are hosting an informal small event with all the agencies and board. Invites are to come this week. It will be on Dec 15 from 4 to 6 at Scadding Court. There will be food, drink, presents, and it will be spaced out. You can come and take food away as it will be boxed, and you can sit and chat and talk about the year. We are not able to invite significant others and family unless you don't have childcare; then please bring your children. It's not what we are used to at Scadding, but it will be fun.

## **7. Management Report**

A full report was provided in advance.

Brenda mentioned the special events happening, highlighted winter camp for children, and the Stitch Lab fashion show at MTU. She mentioned a fundraiser for winter clothing for newcomers and a Nonnina's table food hamper on Dec. 11. As well, Rec programs began ending this past weekend and all programs will begin to end this week and next. The only ones that stay open longer are EarlyON and Steps to Learning due to funder requests.

Ayaa informed the group she is leaving and has accepted employment elsewhere. She expressed her thanks for her years at Scadding and all the support she has received from the agency and the Board.

Nora spoke to NEH and WeHub and both will begin market testing opportunities shortly. Not in the slide but important is that between Oct and Dec the entrepreneurship team facilitated 55 workshops/events! This weekend on Dec 4 the Entrepreneurs will be at the Riverside market.

The new website for SCCC is up so I encourage you to look at it, and there are changes to be made but it is off to a good start. Today is giving Tuesday and we are going to use this to continue to promote this initiative for girls' programs. We have a \$5000 goal.

### **8. Other Business**

We will be in a hiring process to replace Ayaa and we may go back to a Coordinator position, but we will take time to go through it, and in January hopefully we will be done.

Herman expressed his hope people come to the Dec 16 event to say hi and so we can say thanks to you for all your work. There is a seniors' lunch on Dec. 9 between noon and 2; we will have a lunch and gift for the seniors in our programs.

### **9. Adjournment**

Moved by: Donna Alleyne

Seconded by: Alex Liang

Motion Carried

The meeting was adjourned at 7:10 pm.

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Chair

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Secretary