

POLICY CATEGORY: Health & Safety

Policy: Mandatory use of Mask or Face Covering **Policy Number:** 02-2020

Approval Date: July 10, 2020

Approved by: Board Chair

Revision Date:

Approved by:

Review Date:

Approved by:

SUMMARY

As outlined in the City of Toronto's COVID-19 Guidance on Mask and Face Covering Bylaw, there is a pressing need for establishments to implement regulations and safety measures to prevent the spread of the virus, and to protect the health and wellbeing of Toronto residents. In particular, these measures are needed within enclosed spaces, where physical distancing is difficult to maintain.

In compliance with the [City of Toronto By-Law 541-2020](#), **effective July 7, 2020**, all staff, visitors and clients of Scadding Court Community Centre are required to wear a mask or face covering upon entering and remaining within the Centre. The mask or face covering must cover the nose, mouth and chin.

PROCEDURES AND PROTOCOLS

The City of Toronto has enacted By-Law 541-2020 requiring the use of face masks or face coverings, with some exceptions, in all indoor public spaces. This by-law is enforceable as of July 7, 2020, and remains in effect until ended by City Council.

Exemptions:

1. Temporary removal of the mask is permitted where necessary for the purposes of receiving services, or while actively engaging in an athletic or fitness activity.
2. The following persons are exempted from requiring a mask or face covering and will not be required to provide proof of such exemption:
 - Children under two years of age.
 - Persons with an underlying medical condition which inhibits their ability to wear a mask or face covering.
 - Persons who are unable to place, remove, or use a mask or face covering without assistance.
 - Employees and operators of the Establishment, if they are alone, in a designated area not for public access, or within or behind a physical barrier



- Persons who are reasonably accommodated by not wearing a mask or face covering under the *Ontario Human Rights Code*.

Training:

Staff will be trained on the policy including how to respond if the following, or other challenging circumstances, arise:

- Client arrives without a mask because they forgot or don't have one
- Client who is exempt from wearing a mask (refer to Ontario Human Rights Code)
- Client who wants more information about the policy and bylaw
- Client who becomes aggressive about the new requirement
- Client who wants information about the importance of wearing a mask or the science on the use of masks
- Client who asks about the availability of alcohol-based hand sanitizer (70-90% alcohol concentration)
- Client who wants to know if they can be fined.

Signage:

SCCC will ensure bylaw signage is posted and visible to the public, as well as mandatory mask or face covering posters, throughout the facility.

RESOURCES

Mandatory Mask or Face Covering Bylaw Information:

<https://www.toronto.ca/home/covid-19/covid-19-what-you-should-do/covid-19-orders-directives-by-laws/mandatory-mask-or-face-covering-bylaw/>

Reduce Virus Spread Information:

<https://www.toronto.ca/home/covid-19/covid-19-protect-yourself-others/covid-19-reduce-virus-spread/?accordion=face-masks-coverings>

Proper Use of a Cloth Mask Video:

https://www.youtube.com/watch?v=JqUt5S_JTBA&feature=youtu.be

Five Things to Remember about Face Masks and Coverings Video:

https://www.youtube.com/watch?v=ST_IFNIGKqM&feature=youtu.be

Choosing the Right Face Mask or Covering Video:

<https://www.youtube.com/watch?v=8pe1Go5YxeM&feature=youtu.be>